

Starting Secondary School in September 2017

Mrs. Nicola Kelly

Monday 12th September 2016

Welcome to the meeting

Aims of this evening

- o To share key information on your son or daughters' secondary school choice/ place
- o To discuss how to decide on your secondary school choices
- o To issue key dates and deadlines

The Brochure

- o The LA brochure and website will outline all the necessary information and details so please take time to read this in full
- o Attend the Open Evenings that the schools provide
- o If you are looking at schools outside of Hillingdon please contact the relevant LA or school directly.

Choosing the right school for your child.

- o Go to the evenings and take your child
- o Look at their admission's criteria
- o Some schools champion certain subjects
- o Is there an entrance test? If so, when the date is issued for the test, let us know as this will be authorised leave
- o The schools' exam results and Ofsted reports are available online
- o Take a look at the website.

Preferences

- o You will have 6 preferences
- o Be realistic
- o Try and use all 6 preferences, having a limited choice can result in a school being allocated that was not on your list.

Where is your child most likely to get a place?

- o If they have a sibling there already they are likely to secure a place
- o If your child or immediate family member has a medical condition this MAY be considered
- o If it is a school of your faith you are more likely to get a place
- o DISTANCE can be key.

When to apply?

- o You can apply from NOW as the application process opened on 1st September
- o You MUST apply online and the deadline is 31st October 2016
- o If your application is late it will not be processed until after the offer day
- o You can amend any application between now and then
- o The LA will not chase you for your application; it is your responsibility
- o We can help you apply online if needed
- o The whole online process is on pages 8-11 of the brochure.

Supporting Documents

- o Child's address MUST be where your child is registered when you apply
- o They will need proof of your Council Tax Reference Number. If it is not in your name, you must name the person and state their relationship to the child
- o Proof of the address
- o If your child lives at two addresses you must reference the address of the parent in receipt of child benefit.

So how are places allocated?

- o If the LA can meet your 1st preference you will receive a place
- o If not, they will allocate another of your preferences
- o Your child's name will be added to a waiting list for any school listed above the place offered
- o If no places can be offered at any of your preferences your child will secure a place at the nearest school available.

When will I know?

- o Offer Day is **Tuesday 1st March 2017**
- o Places will be live from 5pm on this day
- o You will be issued a username and password to access this site
- o NO offer letter will come in the post
- o You **MUST** accept the place offered by **15th March 2017**
- o If you are not happy with the allocated school you are advised to accept and then look at where your child is on waiting lists

Declining

- o If you decline the place offered this WILL not support any other place offered from a waiting list
- o The LA holds the waiting list
- o If you choose to appeal you need to consult the brochure and do so by **31st March 2017.**

Time for questions

- Please remember that we can not promote any of the secondary schools and our advice is only based on the process.
- Thank you